

October – 2016

**WBTA Bylaws Reference - Class Definitions**

Classes. There shall be seven (7) classes of membership. No individual may hold membership in more than one (1) class. If there is uncertainty as to which class of membership an applicant should be admitted, that determination shall be made by either the Board of Directors or in accordance with a policy established by the Board of Directors.

(a) **Direct Members.** The Chapter will have a class of members consisting of individuals whose primary responsibility is to either (A) procure business travel services for the employees of a corporation or organization, or (B) promulgate and administer travel policies for a corporation or organization (“Direct Member”). Direct Members shall have all privileges of membership in the Chapter as outlined in these Bylaws.

(b) **Allied Members.** The Chapter will have a class of members (“Allied Members”), who are not Direct Members, and who are regularly employed by any of the following businesses (“Eligible Business(es)“):

- (1) Auto Rental Company;
- (2) Bus Company;
- (3) Certified Air Carrier;
- (4) Cruise Line Company;
- (5) Hotel or Motel Operator;
- (6) Issuer of Travel-Related Credit or Charge Account Cards;
- (7) Livery Company;
- (8) Mover of Household Goods;
- (9) Railroad Company;
- (10) Travel-Related Technology Company;
- (11) Travel Management Consulting Firm; or
- (12) Other Professional Travel Services Firm or Association.

Allied Members shall have all privileges of membership as outlined in these Bylaws.

(c) **Indirect Members.** The Chapter will have a class of members consisting of travel consultants, travel buyers who are compensated by Allied Members, and other travel professionals aside from those that fit within the definition of a Direct Member or an Allied Member (“Indirect Members”). Indirect Members shall have all of the privileges of membership as outlined in these Bylaws.

(d) **Press Members.** The Chapter will have a class of nonvoting members consisting of corporations, organizations, or individuals principally engaged in monitoring and reporting as press media (“Press Members”). Press Members may not hold elective office in the Chapter.

Individuals who are Press Members may serve on a Chapter committee with the approval of the Chapter's President.

(e) **Academic Member.** The Chapter will have a class of nonvoting members ("Academic Members") consisting of the following two (2) subclasses:

(1) **Student Members.** The Chapter will have a subclass of nonvoting members consisting of any full time post-secondary student enrolled in a program at a college, university, or other post-secondary institution that is recognized by the Chapter as leading to a degree in travel, transportation, or hospitality management, and any student organization which represents such students ("Student Members"). Student Members may not hold elective office in the Chapter, but may serve as an observer on any Chapter committee with the written permission of such committee. In the case of a Student Member that is a student organization, a representative of that student organization may be designated by that student organization to serve as an observer on any Chapter committee provided that such individual has received the written permission of that committee to do so.

(2) **Educator Members.** The Chapter will have a subclass of nonvoting members consisting of any full-time teacher or professor who is engaged in teaching students in subject areas related to the Chapter's core mission of business travel at a licensed or accredited school or university ("Educator Members"). Educator Members may not hold elective office, but may serve on any committee for which such Educator Member is eligible.

(f) **Honorary Members.** The Chapter will have a class of nonvoting members consisting of individuals who have been recognized by the Board of Directors as having rendered distinguished service to the business travel industry or the Chapter ("Honorary Member"). Honorary Member designations are automatically accorded to individuals upon their retirement, who have served in designated positions, including original founding members of the Chapter; Past Presidents of the Chapter who served full terms; recipients of the Chapter's Annual President's Award; past Board of Director members; and past Allied Members of the Year. Honorary Members may not hold elected office in the Chapter, but may serve on any Chapter committee for which such Honorary Member is eligible.

(g) **Retired Members.** The Chapter will have a class of nonvoting members consisting of Direct Members in good standing who have retired from full-time employment and are not currently employed by any Eligible Business ("Retired Member"). Retired Members shall not hold elected office in the Chapter, but may serve on any Chapter committees for which such Retired Member is eligible. Any Member who becomes unemployed shall, for purposes of membership classification, be deemed a Retired Member. For purposes of these Bylaws, the term "unemployed" refers to a Member who has not been employed by an Eligible Business for a period of one (1) year or more.